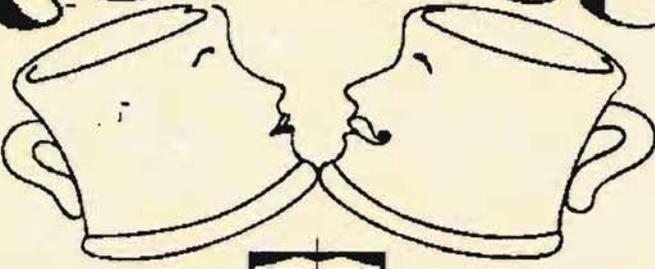


tête-à-tête



March/mars, 1992

Vol. 11 N. 3

tête-à-tête is published three times a year by ORB/SRO. Copies are available to all members. Enquiries and articles should be forwarded to:

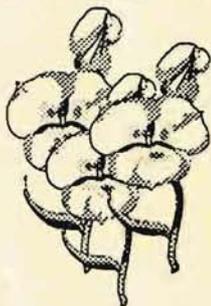
tête-à-tête est publiée trois fois par année par ORB/SRO. Les copies sont disponibles à tous les membres de la région. Toutes les questions ou contributions doivent être remises à:

OALT/ABO - ORB/SRO
Box/C.P. 5182, Station/Succ. "F"
OTTAWA, ONTARIO K2C 3H4

Editing/Processing: Linda Landreville

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Editor's Comments:

It is said that "the only thing that's constant is change". For ORB/SRO this is certainly true. We are not standing still.

Volume 11, number 3 brings news of many impending changes for our Branch. You will see that there is an announcement for our Annual General Meeting plus copies of the Officers' Reports which you will be accepting at that time. Included in this issue as well are a few pieces of information from Provincial, and an appeal for assistance for our 1993 Conference in Ottawa.

I am pleased with the response and input that I am receiving for "tête-à-tête" and I hope that all members (not just Executive) make an effort to submit items. Remember, THIS IS YOUR NEWSLETTER!



Hello, Is Anybody Out There?

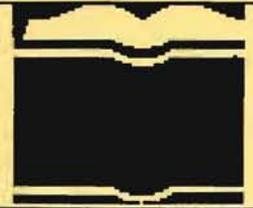
You might want to call this "a poke in the ribs" or you might want to call this just out and out "bitching", but, I have to get this off my chest. Last night, February 25, 1992 we had our Annual General Meeting - SEVEN people showed up! Now, there is a slight problem with this...we need at least TEN people to make a quorum. Therefore, we could not do anything!

At this point, I could rant and rave about Participation, Spirit, Professional Pride, etc....I won't. You know the Story. There will be another Meeting in early April. PLEASE MAKE AN EFFORT TO ATTEND!

Ian A. Leslie,
President, ORB/SRO

Ontario Association of Library Technicians/
Association des Bibliothécaires de l'Ontario

Abbey Market P.O. Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



**OALT/ABO - ORB/SRO 1991/92
EXECUTIVE**

President: Ian A. Leslie
2 Deerfield Dr., #218
Nepean, ON
K2G 3R6

Vice President: Barbara Cope
305-2750 Carousel Cresc.
Gloucester, ON
K1T 1Z5

Secretary: Position Vacant

Treasurer: Diana Brown
170 Lees Ave.
Apt. 1615
Ottawa, Ont.
K1S 5G5

Director: Susan Bourdeau
2006 - 400 Slater St.
Ottawa, ON
K1R 7S7

**1992 ORB/SRO
Annual General
Meeting/
Réunion Annuelle**

**Wednesday, April 8, 1992.
mercredi le 8 avril 1992.**

**McNabb Community
Centre
180 Percy St.**

19:30 h.

Community Room

1992 ORB/SRO Annual General Meeting/ Réunion Annuelle

AGENDA

1. OPENING REMARKS
2. ADOPTION OF MINUTES
3. OFFICERS REPORTS
4. NEW BUSINESS
5. NOMINATIONS
6. DRAW FOR REIMBURSEMENT OF MEMBERS FEES
7. INTRODUCTION OF NEW EXECUTIVE
8. ADJOURNMENT

Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario

Abbey Market PO Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



ANNUAL REPORT
PRESIDENT
1991/1992

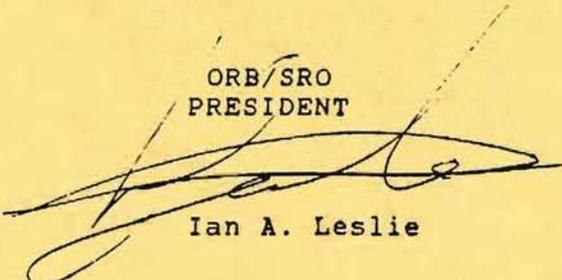
Being new to this line of work, I must confess I was not as prepared to take on the job as I thought. However, with the generous support and help of the executive, we made it through the year and made some small but solid accomplishments.

An attempt was made to set up a job pool. However, after only two calls over the last 9 to 10 months, I have the feeling that it is not needed in this city at this time. On the other hand, we were somewhat disappointed in the response to the call for occasional volunteers. I received only one call in response to our request.

On the positive side, we have the foundation of a solid on-line database of library addresses which can now be used for any number of things by the future executive. I have made two successful visits to Algonquin college to promote our association to the students in the Library Technician courses, and will be making a third trip early in March. With contributions from all of the executive and the excellent work and time of Linda Landreville, I think we have expanded the newsletter to the point where people look forward to receiving and reading it. I must also thank Barbara Cope for her efforts in setting up a very well received tour of the Library Development Centre.

In conclusion, I would like, once again, to thank the Executive for all their help and support and to wish my successor all the best in the future.

ORB/SRO
PRESIDENT



Ian A. Leslie

Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario

Abbey Market PO Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



OTTAWA REGIONAL BRANCH/SECTION REGIONALE D'OTTAWA

Vice-President and A/Recording Secretary

1991-1992 ANNUAL REPORT

It must have been my "old blood". When I accepted the position of Vice-President for 1991-92, I felt that I had had a long enough of a break from giving of myself to my professional association and that it was time to get involved again. However, despite a couple of small delays, such as exchanging the books with the outgoing Executive and the PSAC strike, the visible contribution which I made to our members, was the organization of the tour of National Library's Library Development Centre on December 13, 1991.

I must say though that I certainly enjoyed talking to so many of our members about this tour and finding out that there is indeed a great deal of interest out there.

In the early part of the year, I compiled a card file of over 300 names and addresses of libraries, etc. that are located in the Ottawa area, from the 1990 editions of the Canadian Library Yearbook and the Canadian Almanac and Directory. This information has now been input on to diskette by Ian Leslie and will be used hopefully to increase our Regional membership numbers and as a mailing list for potential delegates for the 1993 provincial Conference which ORB/SRO will be hosting again.

And speaking of Conference, I will be unable to continue on ORB/SRO's Executive as I have agreed to again be involved in the organization of the Conference.

ORB/SRO's Secretary, Grace Howland, found it necessary to resign her position in August 1991 upon her return to university. For the past few months I assumed the Secretary's duty of recording the Minutes of ORB/SRO's Executive meetings.

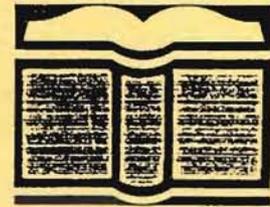
Thank you to my fellow Executive for their co-operation throughout the year and all my best wishes for the new Executive for a successful year.

Respectfully submitted,

Barbara J. Cope
Barbara Cope

Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario

Abbey Market PO Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



OTTAWA REGIONAL BRANCH/SECTION REGIONALE D'OTTAWA

Vice-président et Secrétaire interimaire

Rapport Annuel 1991-1992

Ça doit être la nostalgie d'être active au sein d'une association professionnelle qui m'a fait accepter la position de Vice-président pour 1991-92. Malgré les petits retards occasionnés tel que l'échange des manuels et la grève de la CFP, j'ai pu quand même organisé une tournée du Centre de Documentation de la Bibliothèque Nationale, le 13 décembre 1991.

Ça m'a fait plaisir de discuter avec tous les membres concernant cette visite. J'étais très surprise d'apprendre que plusieurs membres étaient intéressés par l'activité.

Au début de l'année, j'ai compilé un répertoire de plus de 300 noms et adresses de bibliothèques de la région d'Ottawa (information répertoriée dans le Canadian Library Yearbook et le Canadian Almanac and Directory). Cette information a été transférée sur ordinateur par Ian Leslie. Nous espérons que ce répertoire augmentera nos membres et sera utilisé comme liste maitresse pour les expéditions de la Conférence annuelle de 1993.

Il me sera impossible de continuer mes activités au sein de l'Exécutif puisque je sera impliquée dans l'organisation de la Conférence.

La secrétaire élue, Grace Howland, a du résigner de sa position en Août 1991. Pendant les derniers mois, j'ai assumé les fonctions de ce poste.

Je tiens à remercier les membres de l'Exécutif pour leur coopération pour l'année qui se termine. Tous mes meilleurs voeux de succès pur le nouvel Exécutif.

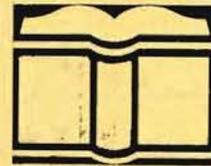
Soumis par

A handwritten signature in cursive script that reads "Barbara J. Cope". The signature is written in dark ink and is positioned above the printed name.

Barbara Cope

Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario

Abbey Market PO Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



Annual Report

Director 1991/1992

February 25, 1992

The year has now come to an end, and it was a busy and productive year. We had our first teleconference. We got a new slogan, a new directory, updated the membership forms. The salary survey was again sent out.

The teleconference, Jan. 25, 1992, was held instead of all the directors travelling to Toronto. It was a great success. The meeting was short and to the point. No unnecessary "discussion". It looks to be the way of the future, especially for the bad winter months.

The directory got a new look. Any changes must be in before March 2. Must let me know now if there are any problems.

The salary survey that was sent out with the directory is a useful tool for many LTs. However, the response from Ottawa was not very high. At last count, about 55% had returned the form. This shouldn't have been a problem, as a stamped returned envelope was included.

Our new slogan - Meeting the Challenge. Marsha Hunt, our Public Relations person received only a few suggests and so this is what we decided on.

The OALT/ABO membership/fiscal year will be on the agenda for the April 11 meeting in Toronto. Preliminary discussion brought up several points. If the membership year is changed, logically the fiscal year should change too. In order to do this cooperation from all OALT/ABO's members is essential. Regional Director's should take this issue to their respective members for input and evaluation. The change in the membership year would make it easier at the ABM to determine who's membership is valid and who's membership has lapsed. It will also be easier to recruit students to join OALT/ABO at the beginning of their school year. The change in membership year would give members six free months (extending their next membership to September 1993) before they would need to renew.

This is also on our agenda for Ottawa. Something to discuss.

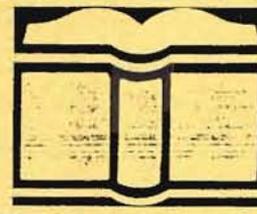
One more meeting in April, then the Conference in Sudbury. FYI - last year's conference in Toronto made \$12,147.36. Our turn is coming up 1993. I am co-chairperson with Danielle Amat. We hope everyone will attend and help out.

Susan Bourdeau

Susan Bourdeau,
Director.

Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario

Abbey Market PO Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



Financial Statement

ORB/SRO

February 2, 1991 - February 21, 1992

Credits/Crédits

| | | |
|-----------------------------|-------------------|-------------------|
| Previous Balance | \$ 321.47 (Cheq.) | \$1,576.93 (Sav.) |
| 91-92 Membership fees | 1686.00 | |
| 92-93 Membership fees | 70.00 | |
| Jean Desilets Memorial fund | 115.00 | |
| 90-91 Travel refunds | 75.65 | |
| 91-92 Travel refunds | 315.43 | |
| 90-91 Fundraiser | 157.45 | |
| Interest | | 26.53 |

Debits/Débits

| | |
|----------------------------|-----------|
| Provincial Membership fees | \$1242.00 |
| Newsletter & Postage | 289.90 |
| Bank service charges | 60.75 |
| Director's Expense | 429.57 |
| Postage | 153.64 |
| Office supplies | 93.89 |
| 91-92 Petty cash | 66.33 |
| 92-93 Petty cash * | 39.15 |

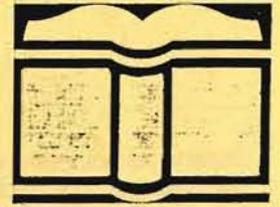
New Balance \$ 363.32 (Cheq.) \$1603.51 (Sav.)

* 92-93 Petty cash has not been spent.

Diana Brown
ORB/SRO Treasurer,
1991-92

**Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario**

Abbey Market PO Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



Being members of ORB/SRO of the OALT/ABO in good standing, we do hereby submit the following motions to amend two(2) By-Laws of ORB/SRO's Constitution and By-Laws (last amended as of February 23, 1988):

Etant des membres en règle de l'ORB/SRO de l'OALT/ABO, nous soumettons les motions suivantes pour amender les deux(2) règlements de la Constitution de l'ORB/SRO (dernier amendement daté du 23 Fevrier 1988):

1. That By-Law 2 Fees be amended with the addition of the specific fees and shall now read:

1. Que le Règlement 2 Cotisations soit amendé avec les couts spécifiques d'adhésion et devrait être comme suit:

- 2.a.)i.) That ORB/SRO's annual membership fees shall be:
 - \$50.00 Graduate Library Technician;
 - \$20.00 Library Technician Student;
 - \$20.00 Library Technician Senior Citizen;
 - \$45.00 Associate;
 - \$80.00 Institution/Organization/Corporation.

- 2.a.)i.) Que les cotisations deviant :
 - \$50.00 Bibliotechnicien diplômé;
 - \$20.00 Etudiant en bibliotechnique;
 - \$20.00 Bibliotechnicien du troisième age;
 - \$45.00 Membre associé;
 - \$80.00 Institution/Organisation/Corporation.
 Ces cotisations sont pour l'année 1992/1993.

These fee increases are effective 1992/1993.

2. That By-Law 10 Branch Year be renamed and amended by the addition of identifying our Membership Year, and shall now read:

2. Que le Règlement 10 Duree de l'exercice financier de la section soit renommé et amendé en ajoutant "Année d'Adhésion" et devrait être comme suit:

By-Law 10 Branch and Membership Year

Règlement 10 Duree/Année de l'exercice financier de la section

The Branch Year and Membership Year shall be from September 1st to August 31st.

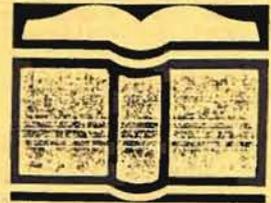
L'année d'activité de la région et de l'adhésion sera du premier (1) Septembre au trente et un (31) août.

Susan Bourdeau *Susan Bourdeau*
 Diana Brown *Diana Brown*
 Barbara J. Cope *Barbara J. Cope*
 Linda Landreville *L. Landreville*
 Ian Leslie *Ian Leslie*

January 19, 1992/le 19 janvier 1992

Ontario Association of Library Technicians/
Association des Bibliotechniciens de l'Ontario

Abbey Market PO Box 76010
1500 Upper Middle Road W.
Oakville, Ontario L6M 3H5



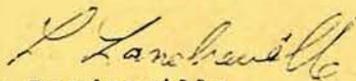
1991-92 Newsletter Editor
Annual Report

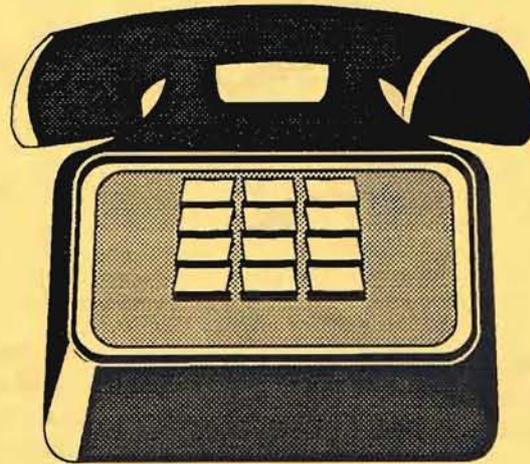
Spring, 1991 ushered in Volume 11 of tête-à-tête" and a brand new fiscal year. Issue number one was published in June, 1991 and issue number two went out at the beginning of 1992. Although, technically speaking, it will be the a new volume year, volume 11, number 3 will be published in March of 1992. The anticipated schedule for volume 12 will be: June and December '92, and February '93.

I have greatly appreciated the support and participation of our Regional Executive in the publication process and I am looking forward to seeing what the 1992-93 Team will have to contribute.

As we look into the future, however, I must caution that the continued health and well-being of "tête-à-tête" is possible only with the participation of the entire ORB/SRO membership. Regional Executive can do only so much. No matter what organization you belong to, a newsletter has to be representative of the entire group!

Therefore, ORB/SRO should take heed of this warning and do everything that they can to ensure that "tête-à-tête" remains to be an important source of news and technical information for all of us.


Linda Landreville,
Editor, "tête-à-tête"



Reminder THE JOB EXCHANGE

If you know of a Job that is available, phone me (Ian Leslie) at 225-9504 - after 6:00 p.m. and tell me about it. I'll ask you such questions as the name and address of the Company, the length of the Job, the pay scale, the language requirements, how to apply, etc. I will write all this down on a form and put it in a file.

Now, if you are looking for a Job, call me at the above number (again, after 6:00 p.m.) and ask if I have anything. If I do, I will give you the details and the rest is up to you. *I don't want to receive any Resumés!* All I propose to do is to act as a Facilitator to help those who are looking for work and find those people who have the work.



From The Director

1. Membership Forms:

We have new membership forms. Hopefully they are more easily understood. There are a few spelling mistakes in the French, please forgive us, they will be corrected in the next printing.

Please try and fill in all relative spaces.
KEEP THE PINK COPY - THIS IS YOUR MEMBERSHIP CARD, UNTIL THE OFFICIAL ONE IS SENT.

For the people who's employment is paying, and they need all three copies of the form for their files, PHOTO-COPY the form for us. A cheque stub is not easy to read. We need the form for the information.

If there is any information you do not want printed (unlisted number, etc), perhaps you could include a short note to let us know.

Our address:

OALT/ABO Ottawa Regional Branch/
Section régionale d'Ottawa
P.O. Box 5182, Station F
Ottawa, Ontario
K2C 3H4

2. Membership directory

By now, you all should have received your new directory. As with any directory the information can be out of date by printing time. Sorry, if something is no longer correct. Let us know and we will publish it in the newsletter for all to know. It is up to each one of us to keep your director aware of the changes.

The directory is available to all members, if you did not receive a copy or are a new member, please let your Regional director know, so that they can contact the proper people for your copy.

3. French Program

The French program at Cité Collégiale has been closed. If you would like to write a letter expressing your concerns the address is:

La Cité Collégiale
President - Administrative Council
2465 St. Laurent Blvd.
Ottawa, Ont.
K1G 5K8

4. Our new slogan: MEETING THE CHALLENGE

5. Did you notice: The Provincial had to get a new address:

Abbey Market, P.O. Box 7600
1500 Upper Middle Rd. W.
Oakville, Ontario
L6M 3H5

6. Future News : Problem Patron Kit

We have helped design a kit on how to teach Library staff in dealing with problem patrons. Look for details at the Conference - Exploration '92.

7. Exploration '92

May 27-30 Sheraton Caswell Hotel - Sudbury, Ontario. As you are aware, the 19th annual conference is coming up soon. Now is the time to let your employers know how good an idea it is to send you to it. Professional conferences like this, are beneficial to both you and your employer. The contacts you meet may help you find that missing volume or let you know to locate some valuable information. The workshops and tours arranged plus the social events provide a excellent meeting ground for you and your peers.

You should have received the conference registration by now. If you haven't or know of someone who would also like to attend. Contact: Betty Gore: (705) 524-9314 or Linda Davis (705) 566-9374

Mark Your Calendars ...

**Did you know that in 1993, OALT/ABO
will be celebrating its 20th year.
And it will be celebrated here inOttawa!**

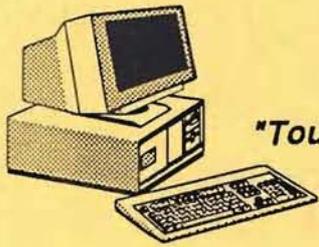
REFLECTIONS '93 needs your support.

**Help will be needed in the setting up of workshops,
mailing, stuffing envelopes and numerous
other details.**

**If you have any ideas or wish to help (No help too great
or small). Please let us know:**

Susan Bourdeau 943-8940

Danielle Amat 998-8299



ORB/SRO Workshop/Atelier

Friday/vendredi, le 13 décembre/December 13, 1991

3:30 p.m./15:30 h.

**"Tour: National Library of Canada - Library Development Centre/
Bibliothèque Nationale - Centre de développement des
bibliothèques "**

Although attendance at this workshop/tour of the National Library's Library Development Centre (hereafter referred to as "LDC" or "the Centre") was limited (even though quite a few members expressed a great deal of interest), I thought that I could write an article about it.

As stated in the January 1991 issue of *liaison* (Council of Federal Libraries), the Centre was formed in August 1989 by the merger of the Federal Libraries Liaison Office, the Library Service for Disabled Persons and the Library Documentation Centre. The Centre has two major objectives: to foster the development of library and information resources in Canada and to provide work-related information services to National Library staff.

Our tour, I felt, had more of an emphasis on what I had understood to be the services of the Library Documentation Centre prior to the merger. The Library Documentation Centre was established in 1970 and vertical files that were started then, are still maintained today.

The Centre's staff probably don't do as much manual indexing now as they feel that the commercial databases (e.g. ERIC, LISA) cover library and information science very well. However, they do find that they still have to index the publications from provincial library associations (e.g. newsletters) as well as "grey matter" (e.g. consultants' reports).

Their monograph and periodical collections used to be kept in the National Library's general collections, but when they move into their new quarters early in 1992, they will now all be located in the Centre.

The Centre often assists one-person libraries in their operations, receiving questions such as "How do you start?" "What do you need to start a library?" If their staff do not locate the answer in their multitude of sources, they will refer the inquirer to outside experts. They still don't charge for any of the services that they currently provide, including FAX.

Personally, I found the tour of the Centre's various collections quite interesting. Any publications that they own are to be used only on site. It was also clarified that any publications that the National Library has a Preservation copy of, can NOT be photocopied nor kept in a researcher's overnight locker.

The Centre's collections include a Reference collection consisting in part of terminology glossaries and dictionaries and international directories of libraries and librarians. They try to maintain a copy of every National Library publication.

Audio and video cassettes produced by the Canadian Library Association and the American Library Association are available for loan. LDC is a depository for IFLA (International Federation of Library Associations and Institutions) papers.

The Centre also has a selection of ANSI (American National Standards Institute), BSI (British Standards Institution) and ISO (International Organization for Standardization) standards. The calendars from the educational institutes that offer library/information science or library technology programs are held as well. They maintain a hard copy as well as a database of upcoming Canadian, American and international library/information science meetings that would be of the most interest to any of the National Library's operations.

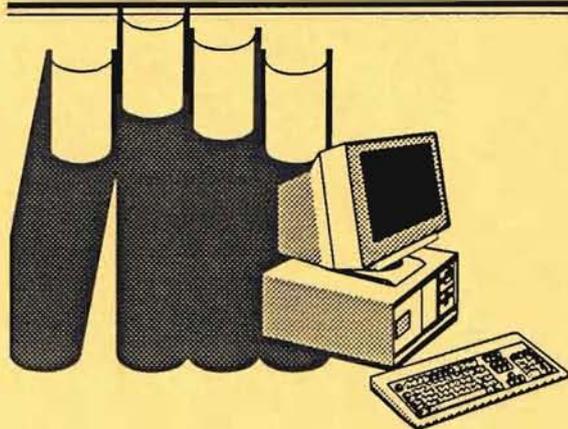
Lastly, their collections include information from after 1970 on various Canadian, American and international library/information science associations. Biographical files are maintained which contain copies of speeches that were given by National Library Staff as well as copies of some journal articles by staff. The Centre subscribes to a clipping service that provides it with any article from any Canadian newspaper on any Canadian library and their various activities.

Well, I hope that our members find this article almost as interesting as I found our tour. By the way, I was asked by one of our student members whom I contacted if the Centre is accessible to library technician students, and the answer is: "Yes" - simply check in with the National Library's new User Registration Desk. They do not have any end-user searching available yet.

To the members who would have liked to attend this tour but had a work conflict, our apologies. However, as explained to those of you whom I was able to reach by telephone, security policies at the National Library pretty well limit us to a daytime workshop.

On behalf of the members of ORB/SRO who were able to attend this most informative tour, I would like to extend our most grateful Thank You to Wendy Scott who conducted this tour and was more than willing to answer any and all of our questions.

Barbara Cope,
Vice-President
ORB/SRO



Have you heard of "Project Gutenberg"? Do you have a Favorite book you would like to share with the World? What is "Project Guttenburg"? Michael S. Hart, Director of the project explains:

The purpose of Project Gutenberg is to encourage the creation and distribution of English language electronic texts. Our goal is to provide a collection of 10,000 of the most used books by the year 2001, and to reduce the effective costs to the user to a price of approximately one cent per book, plus the cost of media and of shipping and handling. Thus we hope the entire cost of libraries of this nature will be about \$100 plus the price of the disks (or CD-ROMs) and mailing.

So far most electronic text work has been carried out by private individuals, with several library or college collections being created, but being made mostly from the works entered by individuals on their own time and expense. This labor has largely been by those who see future libraries as computer searchable collections which can be transmitted via disks, phone lines or other media. These electronic books will not have to be rebound,

reprinted, reshelved, etc. They will not have to be reserved and restricted to use by one patron at a time. All materials will be available to all patrons from all locations at all times.

Therefore, we call on all interested parties to get involved with the creation and distribution of electronic texts, whether it's a commitment to typing, scanning, proof-reading, collecting, or whatever your pleasure might be. Please do not hesitate to send any e-texts you might find to this Internet address: hart@vmd.cso.uiuc.edu. Disks can be sent to: Barbara Duncan, Duncan Research, P.O. Box 2782, Champaign, IL 61825.

Current book texts and an index of available texts can be retrieved on Internet by anonymous FTP to 'mrcnext.cso.uiuc.edu', directory 'etexts'. Please do not access the system during "prime time" hours, but restrict your use to between 10 PM and 6 AM.

Michael S. Hart, Director,
Project Gutenberg,
National Clearinghouse for
Machine Readable Texts

WHOSE JOB IS IT? -----AN OLD STORY

This is a story about four people named Everybody, Somebody, Anybody and Nobody. There was an important job to be done and Everybody was asked to do it. Everybody was sure Somebody would do it, Anybody could have done it, but Nobody did it. Somebody got angry about that, because it was Everybody's job. Everybody thought Anybody could do it but Nobody realized that Everybody wouldn't do it. It ended up that Everybody blamed Somebody when Nobody did what Anybody could have done.

(copied from Jan. '91 issue of
Ontario Lupus Association Newsletter)

Reminder

KEEP in TOUCH / GARDONS le CONTACT

We wish to hear from you and find out what YOU would like the Region to do for you!!! Contact a member of the Executive or drop us a line at the regional post office

Nous desirons connaitre vos idees et savoir ce que l'on peut faire pour vous!!! Communiquez avec un des membres de l'Executif ou envoyez-nous un mot a l'adresse regionale.



OALT/ABO - ORB/SRO
Box/C.P. 5182, Station/Succ. "F"
OTTAWA, ONTARIO K2C 3H4

Change of Membership Information/Request for Membership Information:

Name: _____

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